

Community Child Care
Clearinghouse of Niagara
Training Calendar



SPRING 2012

A decorative border of red ladybugs with black spots and antennae surrounds the text. The ladybugs are arranged in a grid-like pattern, with one row at the top, one at the bottom, and vertical columns on the left and right sides.

ANNOUNCEMENTS

Child Care Needs in Niagara County

Carolyn Jacobs is the Referral Counselor at the Community Child Care Clearinghouse of Niagara. Carolyn's responsibilities include talking to parent's regarding their child care needs and then following up by sending the parent a listing of child care providers that meet those needs. An area of need is child care providers who can administer medications. Carolyn has fewer names to draw from when a child requires a Medication Administration Trained (MAT) provider. Please consider becoming Medication Administration Trained. Should you become MAT qualified, more parents can be referred to your business. Child care providers and their staff can obtain up to eight hours of child care training for which you will be reimbursed. For more information, please take note of the Medication Administration Training information sheet in this training schedule.

Free On-Line Training

The New York State Office of Children and Family Services (OCFS) is now offering free online trainings for child care providers. Providers may access the link to these trainings through the Community Child Care Clearinghouse of Niagara's website www.childcareofniagara.com. Upon entering the website, click on the "News" section. Just a reminder: Upon completion of the on-line trainings, print out the certificate before leaving the website. There is no cost for these trainings. A certificate for one hour of training is awarded for successful completion of the Shaken Baby class, and a certificate for two hours of training awarded for successful completion of the Child Abuse & Maltreatment class.

Community Child Care Clearinghouse of Niagara Website

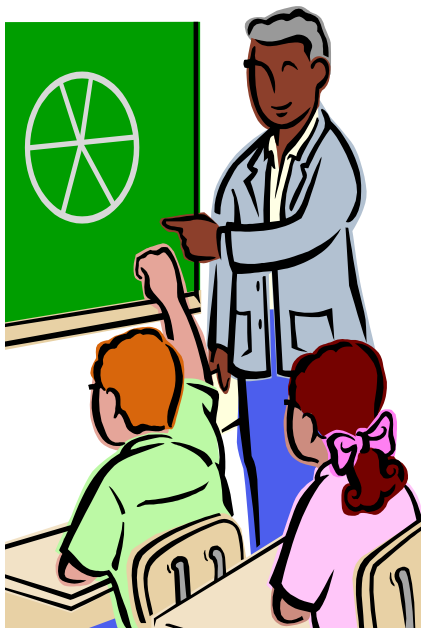
If you have not visited our website, please do so. The individual sections are easy to access and provide helpful information for parents and providers. Child care providers can access links to forms, training sites, the Professional Development website for video-conference information, Educational Incentive Program applications as well as Medication Administrative Training information. News items concerning child care are posted on the website so providers can keep up-to-date on changes within the field. To access our website, go to: www.childcareofniagara.com.

Community Child Care Clearinghouse of Niagara

TRAINING POLICIES

Registration and payment prior to training is mandatory.

Five registrations must be received, complete with payment, prior to the date of the class or the class will be cancelled.



Checks for training must be made payable to:

Niagara Community Action Program, Inc.

A \$37.00 fee will be required for returned checks.

Training fees are non-refundable.

If payment is made with an Educational Incentive Payment Award, it must be received prior to the training or the provider must pay with cash or check. The Community Child Care Clearinghouse of Niagara will reimburse for EIP awards submitted following trainings, provided they are submitted within the time limits as required by the EIP program.

Participants arriving late for training will not be admitted. Fees will not be refunded to late arrivals.

The Community Child Care Clearinghouse of Niagara reserves the right to cancel scheduled child care training when necessary. Payment will be refunded.

There is a \$5.00 charge to replace training certificates.

Upon provider request, training database records will be provided to the provider and with the provider's permission to employees of the Office of Children and Family Services such as Registrars and Licensors.

Revised 1/25/12



TRAINING REQUIREMENTS

The regulations of the New York State Office of Children and Family Services require all child care providers to have thirty hours of training each registration or licensing period.

This training must address the following topics:

- (1) Principles of childhood development, including the appropriate supervision of children, meeting the needs of children enrolled in the program with physical or emotional challenges and behavior management and discipline
- (2) Nutrition and health needs of children
- (3) Child day care program development
- (4) Safety and security procedures including communication between parents and staff
- (5) Business record maintenance and management
- (6) Child abuse and maltreatment identification and prevention
- (7) Statutes and regulations pertaining to child day care
- (8) Statutes and regulations pertaining to child abuse and maltreatment
- (9) Education and information on the identification, diagnosis, and prevention of Shaken Baby Syndrome.

Medication Administration Training Information Sheet

Child care providers who would like to become Medication Administration Trained (MAT) can accomplish this one of two ways. One way is to take an eight hour MAT class with a MAT approved instructor and fellow students. These classes are offered regularly throughout the year and because they are limited in the number of participants, a class can be set up for your facility's staff at the location and date of your choice. The second way is to do an Independent Study class on-line. Those choosing this method will complete the on-line curriculum and then meet with a MAT instructor to complete the demonstration testing portion. Either method will credit successful participants with eight hours of training. Materials for independent study can be sent to participants who do not have download capacity. Reimbursement is available for either type of MAT class.



Providers choosing to administer medications to children in the child care setting need to successfully complete a Medication Administration Training, have a current CPR & first-aid certificate and have a Health Care Consultant of record. Providers needing a Health Care Consultant may contact Joanne Sandonato at the Community Child Care Clearinghouse of Niagara for a referral. Persons choosing the Independent Study method of training may call the Community Child Care Clearinghouse of Niagara to set up testing sessions with the MAT instructor. If several staff members are doing the on-line training, the testing portion can include more than one staff person.

To schedule MAT trainings for your staff, to include staff persons into trainings our MAT trainer has scheduled, or to schedule testing sessions with our MAT instructor, please call Joanne Sandonato, 285-8572 ext. 104.

SPRING TRAINING CALENDAR 2012

Please note the location and time of training when registering.

**January 30,
2012**

Child and Adult Care Food Program (CACFP)

This training is offered for family child care and group family child care providers enrolled in the Child and Adult Care Food Program. CACFP regulations will be reviewed.



Location: Niagara Community Action Program, Inc.
Community Child Care Clearinghouse of Niagara
1521 Main Street, Niagara Falls 14305

Time: 6:30 PM – 8:30 PM

Cost: No cost to registered/licensed/enrolled providers

OCFS Training Topics: 2 & 5

**February 11,
2012**

Medication Administration Training

Child care providers who choose to administer medication to children must have a medication administration training (MAT) certificate, a current CPR and first-aid certificate and a health care consultant. Providers successfully completing this competency-based training will fulfill the requirement for the MAT certificate.

Location: **Niagara County Community College – Room E125**
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus - Parking Lot #1)

Time: 8:00 AM – 4:00 PM

Cost: \$100.00

OCFS Training Topics: 2, 4 & 7



February 23,
2012

Infant, Child & Adult CPR & First Aid

Participants completing this training will receive a two-year certificate in infant, child and adult CPR and pediatric first-aid. The training will include:



- simulated rescue breathing techniques
- directions on what to do in a choking situation
- instructions in basic first aid

Location: Niagara Falls Fire Department Headquarters
3115 Walnut Ave., Niagara Falls 14301

Time: 9:00 AM – 2:30 PM

Cost: \$75.00

OCFS Training Topics: 4 & 7



February 28,
2012

WNY Infant Toddler Resource Network Providing High Quality Infant and Toddler Care

During the first three years of life, a baby develops from a vulnerable infant into a functioning child with basic abilities in every domain. Research has shown that high quality child care can help set the stage for a happy and successful life. Come learn about the “**10 Components of Quality Infant and Toddler Care**”, and leave with a better understanding of the steps you can take to offer a high quality infant and toddler program.

Location: Niagara County Community College – Room E125
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus - Parking Lot #1)

Time: 6:30 p.m. – 9:00 p.m.

Cost: \$30.00

OCFS Training Topics: 1 & 3

February 29,
2012

**WNY Infant Toddler Resource Network
Going Beyond the Regulations**

While state regulations are designed to keep children safe and healthy, high quality child care programs put policies and practices in place that also support the positive social, emotional and cognitive development of infants and toddlers.

Location: Niagara County Community College – Room E125
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus - Parking Lot #1)

Time: 6:30 p.m. – 9:00 p.m.
Cost: \$30.00
OCFS Training Topics: 4, 7 & 8

March 7,
2012

Overview of Technical Assistance

This training will inform child care providers of four technical assistance projects offered by the Community Child Care Clearinghouse of Niagara. Beverly McArthur, Resource and Technical Assistance Counselor, will facilitate this class.

Location: Niagara Community Action Program, Inc.
Community Child Care Clearinghouse of Niagara
1521 Main Street, Niagara Falls 14305

Time: 6:00 PM – 7:30 PM
Cost: \$15.00
OCFS Training Topics: 5

March 20,
2012

**WNY Infant Toddler Resource Network
Environments that Encourage Small Groups**



Environments have a powerful effect on infants and toddlers. It can alter their behaviors, their activities, and their moods. Having a nurturing, responsive environment which allows for small groups indicates a high quality program. Explore how to set up a developmentally appropriate environment that supports small groups, flexibility and cuts down on unnecessary conflict.

Location: Niagara County Community College – Room E125
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus, Parking Lot #1)

Time: 6:30 p.m. – 9:00 p.m.
Cost: \$30.00
OCFS Training Topics: 3, 5 & 7

March 21,
2012

**WNY Infant Toddler Resource Network
The Importance of Attachment**

High quality programs recognize the importance of attachment in the early years. High quality caregivers bond with the children in their care and are able to help parents understand and build secure attachments with their infants and toddlers. Learn why attachment is so important in the emotional development of children and how to support the development of these strong attachments.



Location: Niagara County Community College – Room E125
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus - Parking Lot #1)

Time: 6:30 p.m. – 9:00 p.m.
Cost: \$30.00
OCFS Training Topics: 1, 3 & 6

April 17,
2012

**WNY Infant Toddler Resource Network
Play-Based Curriculum**

From earliest of ages, play is the primary way children learn. Through play, children explore their bodies, their relationships, and the world around them. Play, more than any other activity, fuels healthy development of children. Learn how to create a curriculum for infants and toddlers that is focused on play and watch the learning begin!



Location: Niagara County Community College - Room E125
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus – Parking Lot #1)

Time: 6:30 p.m. – 9:00 p.m.
Cost: \$30.00
OCFS Training Topics: 1, 3 & 4



**April 18,
2012**

**WNY Infant Toddler Resource Network
Communicating with Parents**

The quality of care infants and toddlers receive in a child care setting is greatly influenced by the quality of the relationship caregivers have with families. Come learn how you can build strong relationships with families through respectful and honest communication that is considerate of each family's belief and cultures.

Location: Niagara County Community College – Room E125
Humanities & Social Sciences Building
3111 Saunders Settlement Rd., Sanborn 14132
(Located at the center of the campus - Parking Lot #1)
Time: 6:30 p.m. – 9:00 p.m.
Cost: \$30.00
OCFS Training Topics: 2, 4 & 9

**April 25,
2012**

SACC How to Plan Program Activities Children Will Enjoy

This training is offered to help select and plan activities for school age children. Participants will review children's characteristics between the ages of 5 & 12 and learn to develop age appropriate activities designed for fun linked with the children's developmental needs and interests. Beverly McArthur, Resource and Technical Assistance Counselor, will facilitate this class.

Location: Niagara Community Action Program, Inc.
Community Child Care Clearinghouse of Niagara
1521 Main Street, Niagara Falls 14305
Time: 6:30 PM – 9:00 PM
Cost: \$30.00
OCFS Training Topics: 1, 3 & 7

**April 30,
2012**

Child and Adult Care Food Program (CACFP)

This training is offered for family child care and group family child care providers enrolled in the Child and Adult Care Food Program. CACFP regulations will be reviewed.

Location: Niagara Community Action Program, Inc.
Community Child Care Clearinghouse of Niagara
1521 Main Street, Niagara Falls 14305
Time: 6:30 PM – 8:30 PM
Cost: No cost to registered/licensed/enrolled providers
OCFS Training Topics: 2 & 5



REGISTRATION FORM SPRING 2012

Name: _____ Phone: _____

Address: _____

Number of Staff Attending: _____ Family/Group Family Day Care Provider: _____

Day Care Center Staff: _____

School Age Child Care (SACC) Staff: _____

Child Care Program: _____

For the training fee, enclose a check or money order **payable to: Niagara Community Action Program, Inc.**

Training fees are non-refundable.

There is a \$37.00 fee for returned checks.

DATE	LOCATION	TITLE	COST	AMOUNT PAID
1/30/12	Niagara Community Action Program, Inc. Community Child Care Clearinghouse of Niagara	Child and Adult Care Food Program (CACFP)	None	
2/11/12	Niagara County Community College – Room E125	Medication Administration Training	\$100.00	
2/23/12	Niagara Falls Fire Department Headquarters	Infant, Child & Adult CPR & First Aid	\$75.00	
2/28/12	Niagara County Community College – Room E125	Baby Steps: Providing High Quality Infant & Toddler Care	\$30.00	
2/29/12	Niagara County Community College – Room E125	Baby Steps: Going Beyond the Regulations	\$30.00	
3/7/12	Niagara Community Action Program, Inc. Community Child Care Clearinghouse of Niagara	Overview of Technical Assistance	\$15.00	
3/20/12	Niagara County Community College – Room E125	Baby Steps: Environments that Encourage Small Groups	\$30.00	
3/21/12	Niagara County Community College – Room E125	Baby Steps: The Importance of Attachment	\$30.00	
4/17/12	Niagara County Community College – Room E125	Baby Steps: Play-Based Curriculum	\$30.00	
4/18/12	Niagara County Community College – Room E125	Baby Steps: Communicating with Parents	\$30.00	
4/25/12	Niagara Community Action Program, Inc. Community Child Care Clearinghouse of Niagara	SACC How to Plan Program Activities Children Will Enjoy	\$30.00	
4/30/12	Niagara Community Action Program, Inc. Community Child Care Clearinghouse of Niagara	Child and Adult Care Food Program (CACFP)	None	

PLEASE RETURN COMPLETED REGISTRATION FORM AND CHECK PAYABLE TO:

NIAGARA COMMUNITY ACTION PROGRAM, INC.

TO: Community Child Care Clearinghouse of Niagara

1521 Main Street

Niagara Falls, NY 14305

Telephone: 716-285-8572 or 1-800-701-4KID